



Sustainable Human Development Program
[2nd Quarter 2017] PROJECT ACCOMPLISHMENT REPORT

I. Project Information

Project Code: HDFZI

Project Title: Consultancy Services for Training Management of ICS Training for Barcelona, Sorsogon and MOSAR Training for Cuenca, Batangas

Project Start: February 13, 2017

Project End: March 10, 2017

Project Price: PhP 964,445.38

Client Organization: UN-World Food Program

II. Project Team

Project Manager : Dorothea C. Boy-Navarro

Team Members : Jasmine May Sabado, Rose Ann Santiago, Editha Estanislao, Noel Pelle, Kristian April Narciso

Supervising Fellow : Dorothea Boy-Navarro

Consultants/ Resource Persons: Shirley Sinson and Aurora Chavez-De Guzman (documenters)

III. Project Details

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| Project Description | <p>The Development Academy of the Philippines-Sustainable Human Development Program (DAP-SHDP) was commissioned by the UN-World Food Programme (WFP) to organize and manage training events for various WFP partner Local Government Units. The WFP support for these training events is an essential component of the Disaster Preparedness and Response/Climate Change Adaptation (DPR/CCA) Programme. It aims to strengthen the technical and physical capacity of the government, academic institutions and NGOs to effectively prepare for and respond to disasters and climate change across 10 provinces, and specifically in 38 partner municipalities and cities.</p> <p>Under a Long Term Agreement (LTA), DAP is tasked to organize training events for 26 old and 12 partner LGUs of the WFP. DAP shall be organizing a total of 292 training events, involving 11 types of training. Purchase Order (PO) shall be issued for specific trainings for schedules arranged by the WFP with the concerned LGUs.</p> <p>The first Purchase Order was issued for the conduct of two training events namely:</p> <ul style="list-style-type: none">• Basic Incident Command System for the LGU of Barcelona, Sorsogon and the• Mountain Search and Rescue for the Municipality of Cuenca, Batangas |
| Project Objective | <p>Based on the first PO, DAP shall organize the Basic ICS and MOSAR Trainings respectively for the Municipalities of the Barcelona in Sorsogon and Cuenca in Batangas. For this DAP shall</p> <ul style="list-style-type: none">• find, book and pay for the venue, accommodation and meals, supplies;• coordinate and secure engagement of resource persons;• do invitation, confirmation and ensure 80% participation of LGUs;• manage the course implementation; and• submit documentation/training report to WFP. |

In the process, DAP is assisting in the strengthening the technical and physical



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| | capacities of LGUs and its stakeholders in preparing and responding to hazard and disaster events. |
| Focus Area | Sustainable Human Development, Disaster Preparedness and Risk Reduction Management |
| Project Type | Consulting/Technical Assistance and Training |
| Project Beneficiary | Public Sector, particularly local government units (Disaster Risk Reduction Management Offices) |
| Regional Coverage | National |

IV. Project Accomplishments

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| Key Activities Implemented | <ol style="list-style-type: none">1. Based on PO and training plan from WFP, coordination with the WFP Monitors and OCD to secure engagement of Resource Persons/Trainers from a list provided by WFP and OCD potential resource persons/trainers and the requirements of the courses;2. Coordination with the target LGUs for confirmation of training and course schedules;3. Facilitated the finding and booking of appropriate training venue and accommodation4. Sent out invitation and confirm participation of LGUs, ensuring 80% attendance of identified participants5. Organized training team6. Training team prepared training materials based on course requirement7. Coordinated the delivery of training manuals to the training venue (either directly from WFP or to the DAP office)8. Ensure the provision of administrative and facilitation services during the training event9. Preparation of documentation/training report and compilation of outputs.10. Per training event close-out: submission of required report , issuance of billing request for payment |
| Major Outputs | <ul style="list-style-type: none">• Implementation of the Basic ICS Training with the OCD Region 5 as the main trainers, with 25 participants from the Municipality of Barcelona, Province of Sorsogon• Implementation of the Mountain Search and Rescue (MoSAR) Training, with the Wilderness Search and Rescue (WISAR) Philippines as trainers, with 19 participants completing the training |
| Project Outcome/Impact | <p>Project output only is the building of skills of</p> <ul style="list-style-type: none">• 25 members of the LGU DRRMO team of the Barcelona on how to manage a potentially hazardous or or actual disaster incident using the ICS• 19 members of the rescue/responders team of the LGU of Cuenca on basic life support, on search and rescue techniques and procedures in isolated and extreme conditions. |
| Lessons Learned | <ul style="list-style-type: none">• The role of the Municipal Disaster Risk Reduction Management Officer is key in the selection of the right participants to the training. These two training courses are meant to be used and are not simply training events where any participant will do.• Participants to be selected should be those truly committed to perform and use their acquired knowledge and skill in the performance of preparedness and response functions when the need arises |



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- While the DAP team mainly organizes the trainings, in the process of course implementation, DAP staff are also trained and have better appreciation of all the technical trainings on DRRM.

V. Attachments

- Summary of Evaluation for Course and Resource Person (for training program)
 - **On Basic Incident Command System Training:** Participants were satisfied with the outcome and process/methodology of the course. Learning was facilitated using a combination of inputs/lectures and group work using standard ICS documentation forms or templates in loose sheets and printed tarpaulin. Thus, participants, through their work group, learned the triggers, the process for responding together with all the documentation required. The provision of scenarios further stimulated logical thinking that is critical in response to a major incident.
 - Cautious at first with their responses, participants later recognized, appreciated and internalized the value of the exercises they were made to undertake. With the expertise of the OCD Trainers and the active participation of everyone, participants were guided through the concepts, principles and the practice of ICS, as applicable in hazard and disaster events but in everyday life as well. But the major application of ICS is during disaster or major incidents. Having realized this, participants realized their major role in the operationalization of the ICS for the safety and welfare of the people of their LGU.
 - **On the Mountain Search and Rescue Training:** Participants noted the timeliness, applicability and usefulness of the course for the current situation. The use of simulation exercises, demonstration and return demonstration activities made participants alert, participative and resulted to the enhancement of their knowledge on how search and rescue are done. Trainers from WISAR were judged to be really effective, knowledgeable and approachable. Their expertise of trainers was evident as they went through the process of input, demonstration, mentoring and providing additional practical but very useful tips in the art and science of search and rescue. While strict, participants still appreciated them since they were likewise considerate; but most of all they imparted to the participants the seriousness of the training as this will be very handy when all trainees go back to their respective field and during the time that they will be called to be responders in times of extreme events. For many who initially came only for the certificate, the training was an eye opener and compared to their previous trainings, participants felt that they felt more dignified and confident

Participants also commended the DAP for the well-organized training, the selection of the training venue, the good accommodation and food, the availability of logistics needed within the venue

Finally, while there is no doubt about the expertise of the trainees, the fact that most of them are volunteers (not full time employees of WISAR) showed in the sequence of topics: the sequence became dependent on the available time of trainers, thus, there were times, when one topic will be started at one point, then will be repeated by another speaker at another point, not realizing that one is already repeating the other's topic. Nevertheless, the trainers were very generous in sharing real life search and rescue scenarios and tips and alternative solutions to the usual issues in the field.

- Certificate of Project Deliverables Accepted (attached)
- Certificate of Project Closure (for all completed projects) - still with the WFP

Prepared by:


DOROTHEA C. BOY-NAVARRO
Project Manager

Noted / Approved by:


ALAN S. CAJES
Managing Director

Notes:

1. Project details on Section I-III can be generated thru PMIS based on PMs Inputs.
2. Project Managers are required to accomplish Section IV & provide Section V to reflect results of project implementation
3. Project Managers can update/adjust the pre-filled sections(I-III) based on actual data